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| **Present****In attendance** | N Willbourn (Chair of Management Committee), M Woolston (Head Teacher), M Blanning, M Moaby, A Woodhouse, D Alphonso T Barnby (Clerk KCC |  |
| **1** | **Welcome & Apologies for Absence**  |  |
|  | 1. Apologies had been received and accepted from the following members:
* O Kelham (Childcare issues)
* K Marlborough (work commitment)
* C Norwood (work commitment)
* C Jackson (work commitment)
1. 6 out of the ten current members were present and the meeting was deemed quorate.
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| **4**  | **Any other Business** |  |
|  | 1. Members discussed the question of a second inquest into the death of a young man who had previously attended NWKAPS. It was agreed that requests for information would be passed on to the KCC Legal team. **Action: HT**
 | **HT** |
| **6** | **Buildings update**  |  |
|  | 1. Members noted that no refurbishment work had started at the Limes in Dartford and that this building had cost the North West Kent Alternative Provision Service £39,000 whilst standing empty.
2. Members discussed the pros and cons of remaining at the Westcourt Centre. It was decided that the HT and the CMC should approach the Area Education Officer to ascertain if the Centre was earmarked for anything else. They would also approach the Principal Advisor (Secondary, PRUs and special Schools and the Director of Education Planning and Access with a proposal to stay at Westcourt Centre, listing the remedial works that would be necessary and the potential savings (£700,000 approximately) to the Local Authority if the refurbishment of the Limes for the housing of the Service no longer went ahead. **Action: HT and CMC.**
 | **HT CMC** |

Meeting closed at 5.25pm

Signed by CMC: ........................................................

Dated:

 ACTIONS

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| **4.1** | It was agreed that requests for information would be passed on to the KCC Legal team. | **HT** |
| **6.2** | Members discussed the pros and cons of remaining at the Westcourt Centre. It was decided that the HT and the CMC should approach the Area Education Officer to ascertain if the Centre was earmarked for anything else. They would also approach the Principal Advisor (Secondary, PRUs and special Schools and the Director of Education Planning and Access with a proposal to stay at Westcourt Centre, listing the remedial works that would be necessary and the potential savings (£700,000 approximately) to the Local Authority if the refurbishment of the Limes for the housing of the Service no longer went ahead. | **HT CMC** |