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| **Present****In attendance** | N Willbourn (Chair of Management Committee), M Woolston (Head Teacher), M Blanning, A Woodhouse, D Alphonso, K Marlborough, C Norwood, C Jackson, M Moaby (left at 5.05pm)  T Barnby (Clerk KCC), D Elliott (School Improvement Partner), C Buxton |  |
| **1** | **Welcome & Apologies for Absence**  |  |
|  | 1. Apologies had been received and accepted from the following members:
* O Kelham (work Commitment)
* The meeting was deemed quorate.
 |  |
| **2** | **Declaration of Business Interests** |  |
|  | 1. No business interests were declared against items on the agenda.
 |  |
| **3** | **Committee Matters** |  |
|  | 1. Confirmation of M Blanning’s re-appointment as LA Governor had been received on the 15th April 2019 and all present agreed to his appointment for 4 years from April 2019 to April 2023.

All present agreed to the re-appointment of the Chair of the Management committee and C Norwood for a further 4 year period from the end of June 2019.1. The Pay committee would meet to discuss support staff pay award after the Management Committee meeting.
2. Governors noted that the HT and the CMC had approached C Hood with a view to becoming a Member of the Management Committee. A short biography would be circulated to Members and C Hood would be invited to the next meeting. **Action: HT**
3. All present agreed that D Elliott would be invited to future meetings. **Action: CMC, HT**
 | **HT****CMC, HT** |
| **4**  | **Any other Business** |  |
|  | 1. There had been no items of urgent business put forward for discussion.
 |  |
| **5** | **LA Consultation Update** |  |
|  | 1. C Buxton updated members on the outcome of the PRU Consultation. Whilst broadly in agreement with the outcome members expressed concern about the filling up of places by referrals from outside the county for which no funding had been received.
2. The following items were noted by members:
* Devolved funding would be based on each school’s PAN and Census figure for pupil numbers, 50% split
* There would be a process in place to deter schools from permanently excluding pupils
* The LA would commission a number of places
* Final proposal would be published on the 27th June 2019

C Buxton and D Elliott left the meeting at 17.00 |  |
| **6** | **Regional Schools Commissioner/ Academy Update** |  |
|  | 1. Item had been deemed confidential and minuted under Part II – confidential minutes.
 |  |
| **7** | **Progress Data** |  |
|  | 1. D Alphonso, Assistant Head Teacher, presented the proposed progress data form to Members. Comparisons with other PRUs was problematic as data collected and recorded differently at each PRU. At present the data recorded was this year’s but next year there would be a year-on-year comparison presented to Members. Year on Year comparisons were presented as requested

**Question: do you think that there is capacity within this to show other more nuanced comparisons, for example, girls/boys, SEN?**Answer: yes would be able to look at boys/girls, High, middle and low attainers.Members noted that this would be a step forward in giving the Management Committee a good picture of what is happening with students in the Service. |  |
| **8** | **Buildings update**  |  |
|  | 1. Plans for the refurbishment of the Westcourt Centre had been circulated to Governors. Work would begin once the exams had finished and would be carried out during the Summer break ready for September 2019 and the new academic year. The work was being project managed by the Local Authority and the cost was being split 5/12 NWKAPS, 7/12 LA. The asbestos would be removed from the centre of the site and two mobile classrooms would be sited there
 |  |
| **9** | **Staff Structure** |  |
|  | 1. Staff had been recruited for all posts for the new academic year.
2. Funding for two apprentice Teaching Assistants had been secured and adverts had been placed.
 |  |
| **10** | **Safeguarding and Online safety issues** |  |
|  | 1. O Kelham would be carrying out a safeguarding visit in term 6.
2. There were no Safeguarding issues raised.
 |  |
| **11** | **Member Training** |  |
|  | 1. The CMC and C Norwood had undertaken Safer recruitment training and OFSTED Inspection training.
2. K Marlborough would be carrying out a Continuing Professional Development provision visit in term 6.
 |  |
| **12** | **Minutes and confidential minutes of the Meeting Dated 19th March 2019** |  |
|  | 1. The minutes of the previous meeting had been agreed by members and were duly signed by the CMC.
2. Matters arising – members attention was drawn to a few changes to the budget submission but noted that the overall figures remained the same. The CMC had nothing to report back to Members other than items already covered by the agenda.
 |  |
| **13** | **Confidential Items** |  |
|  | 1. Item 6 was deemed confidential
 |  |
| **16** | 1. Dates of the next meetings:

**• 27th June 2019****All meetings will begin at 4pm at the Westcourt Centre** |  |

Meeting closed at 17.40pm

Signed by CMC: ........................................................

Dated:

 ACTIONS

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| **3.2** | The clerk agreed to research who could become a parent governor and what the restrictions were. | **clerk** |
| **7.1** | Pre-public exams were taking place and the data collected would be presented to Members at the next meeting in May. |  **HT** |
| **9.1** | The budget was agreed by those present and would be submitted by the Head Teacher. | **HT** |
| **9.3** | The schools Financial Value Statement was agreed, ready for submission by the end of March 2019. | **HT** |
| **13.1** | Matters discussed would be logged and a report would be produced by the CMC for members to discuss at the Management Committee meetings. | **HT, CMC** |